



Trailblazer Apprenticeship

“Apprenticeships already deliver real benefits to business and young people: new reforms aim to boost these even further”

 Project Controls
Institute®

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- ▶ The Trailblazer apprenticeship is part of the UK Government's Trailblazer programme
- ▶ The Trailblazer programme is committed to reaching three million apprenticeship starts in England by 2020
- ▶ The Standards are designed by employers (Trailblazer groups) to meet their needs, the needs of their sector and the economy more widely
- ▶ PCI offers two Trailblazer Apprenticeships (Associate Project Manager and Project Controls Technician)

2 Employer's guide to the digital apprenticeship services

1

Plan your apprenticeship programme

Estimate how much funding you will have to spend on apprenticeships

2

Choose apprenticeship training and assessment

Find the right type of apprenticeship training for your business

Choose a training provider

Choose who will assess your apprentice at the end of their apprenticeship

3

Advertise a vacancy to recruit an apprentice

Work with your training provider to post an apprenticeship opportunity

If you are **levy paying employer**, carry on to step 4 and 5

If you are **non-levy paying employer**, work with your training provider to complete the next steps.

4

Manage the funding for your apprenticeship

Register securely to set up an employer account

View the current balance of your levy and any previous transactions

Forecast your funding available in the future

Find out support available if you don't have enough levy

5

Start a new apprenticeship contract

Agree how much you want to pay a training provider from your levy account

Manage payments to your training provider and see when they will be paid

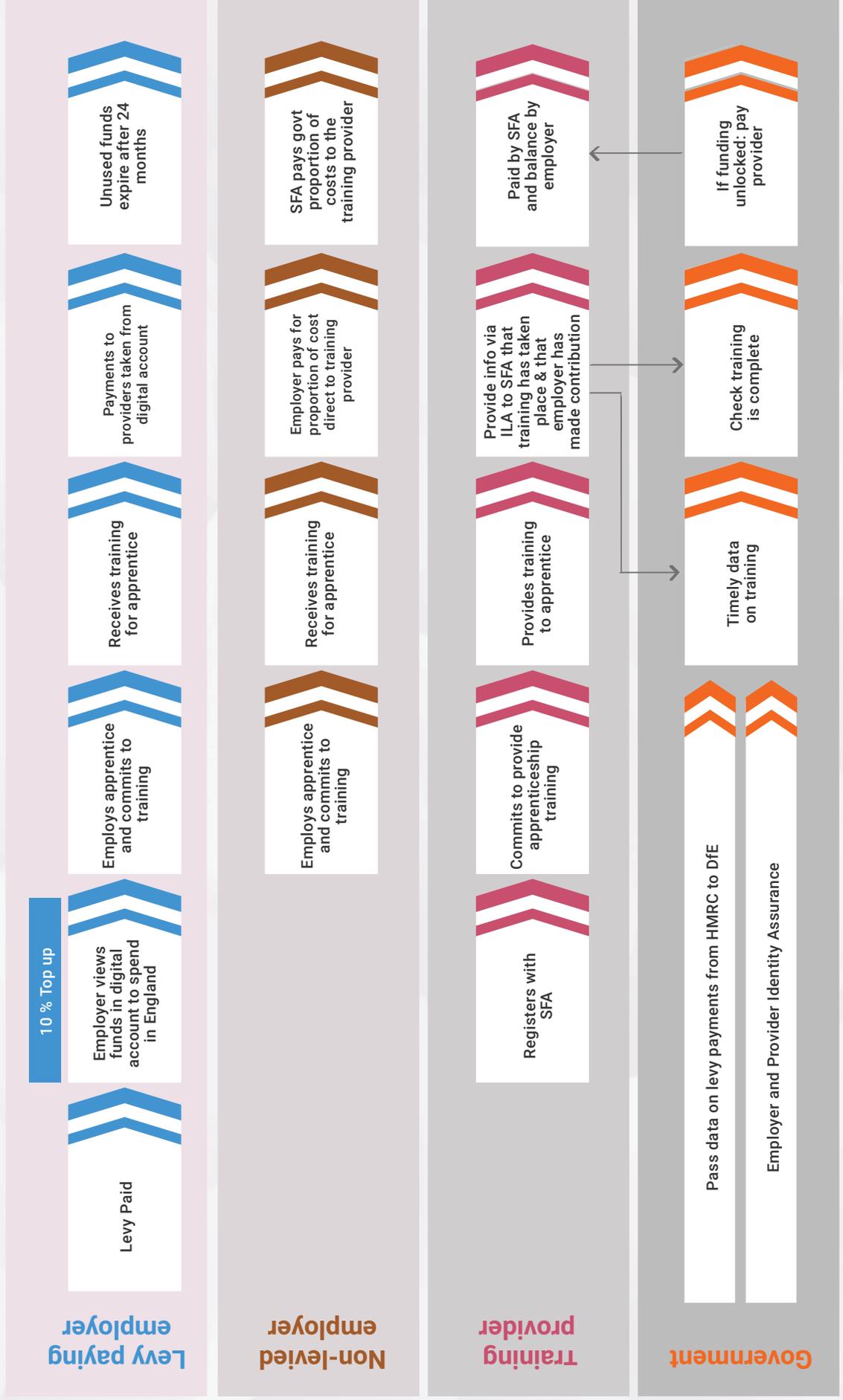
Pause or stop a payment to your training provider

The digital service is coming soon.

Want to see how the digital services might work? Email DAS@bis.gsi.uk to test the prototype and tell us what you think.

Source: Department for Education, (UK)

3 How the funding system works

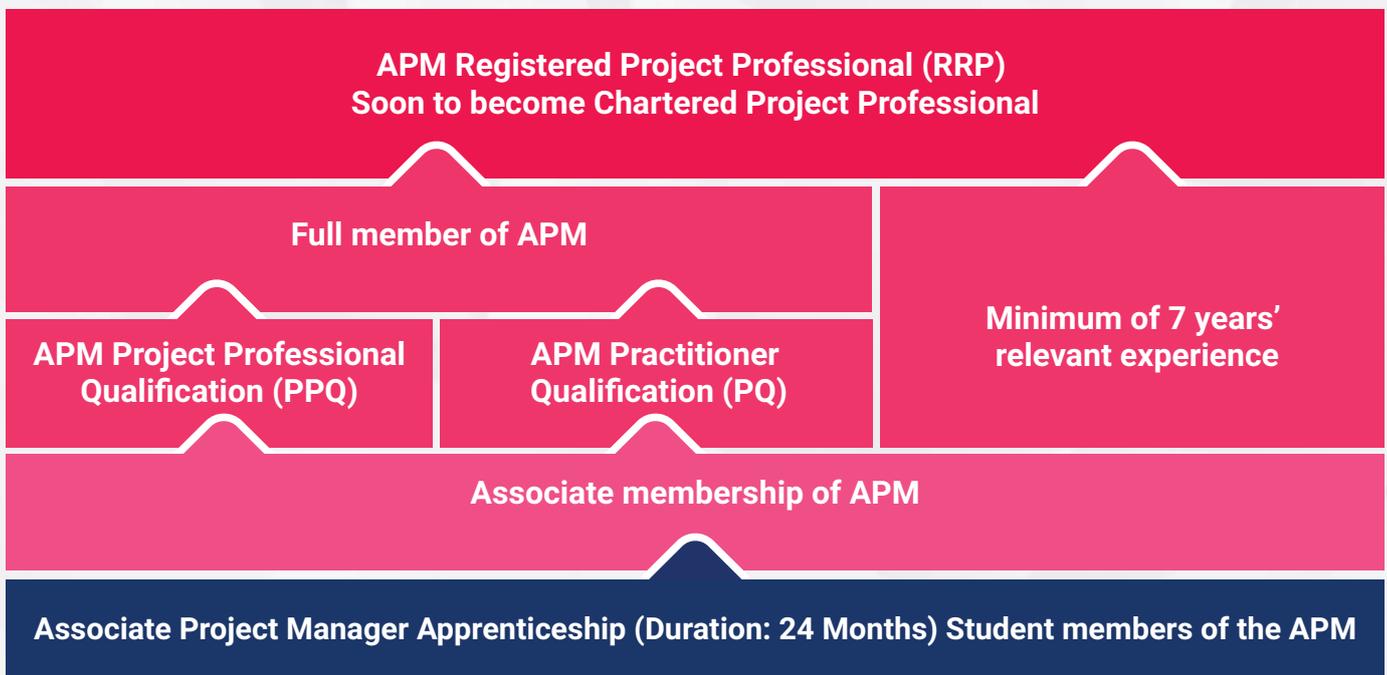


4 Associate Project Manager Apprenticeship

Every project needs to be managed to ensure its success.

“An associate project manager knows what needs to be achieved, how it will be achieved, how long it will take and how much it will cost, and works with the project team to achieve the required outcomes”

- Associate Project Manager apprenticeship standard is approved and ready for delivery
- This is level 4 apprenticeship
- The typical duration of this apprenticeship is 24 months
- Career progression: Associate Project Manager career progression is shown below



5 Apprenticeships Under Development

- Project Manager Integrated Degree Apprenticeship (Level 6)
- Project Controls Professional Apprenticeship (Level 6)

6 Project Controls Technician Apprenticeship

“A Project Controls Technician controls, monitors and systematically analyses progress and performance data on engineering, manufacturing, construction and infrastructure projects”

- Project Controls Technician apprenticeship standard is approved for delivery
- This is level 3 apprenticeship
- The typical duration of this apprenticeship is 36 - 42 months
- Career Progression: Project Controls Technician career progression is shown below



ECITB-Vocational
Qualifications (Level 5)

Engineering Council -
EngTech

ACostE- Enrolled
Cost Engineer

Project Controls Apprenticeship Programme (Level 3)
36 - 42 months



7 Unique Delivery Approach

We have developed a unique approach to deliver these apprenticeships.

Our approach includes training (Technical, Occupational and Software), assessment gateway review and end point assessment.

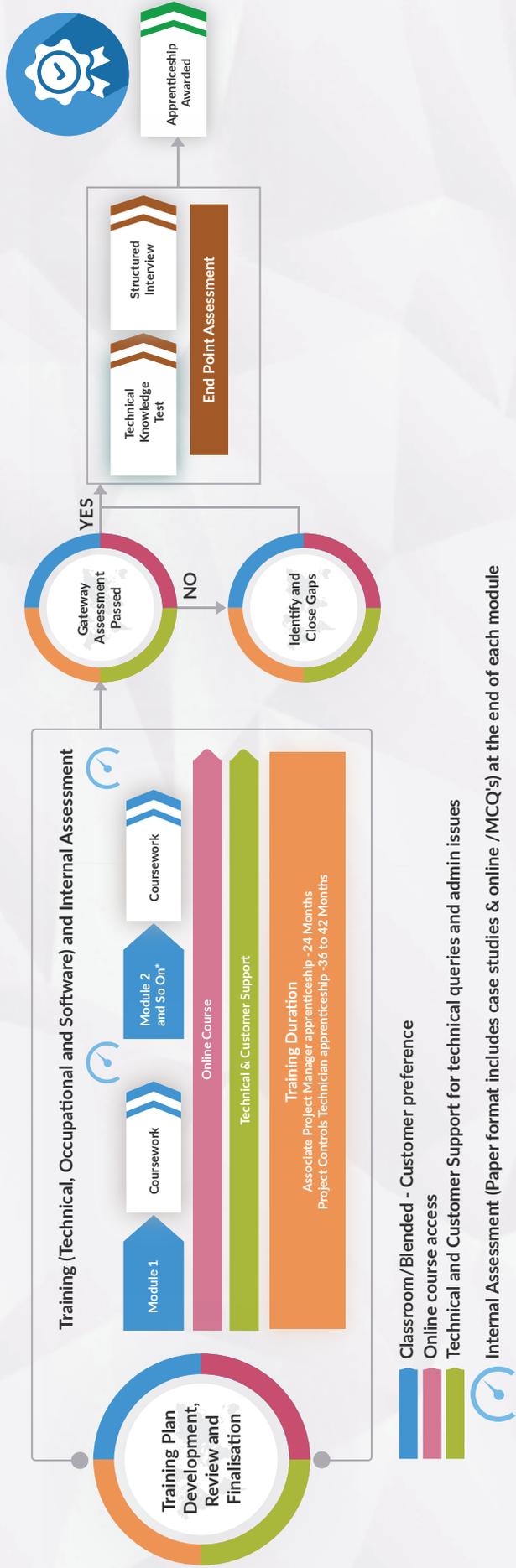
“This approach develops competency and creates an environment that enables it to attract, develop and retain individuals who can contribute towards business objectives”

Working with PCI has a multitude of benefits such as:

- Involved in the development of the Apprenticeship Standards
- Registered training provider for Apprenticeships
- Approved training provider of major professional organizations
- Training with case studies and real-life examples across the project life cycle



Delivery Approach – Associate Project Manager/Project Controls Technician



* To know more about modules, please contact us at info@ProjectControlsInstitute.com

8 Frequently Asked Questions

► Trailblazer Apprenticeship - General FAQ's

A. What is the Trailblazer apprenticeship?

The Trailblazer apprenticeship is part of the UK Government's Trailblazer programme that aims to establish new standards for apprenticeships. The Trailblazer programme is committed to reaching three million apprenticeship starts in England by 2020.

The apprenticeship standards are designed by employers (Trailblazer groups) to meet their needs, the needs of their sector and the economy more widely. Each apprenticeship standard has an assessment plan produced by "Trailblazers".

B. What are the fees for the qualification?

The Government sets the funding caps via the SFA (Skills Funding Agency) – there are no 'fees'. The Company chooses how they wish to train their apprentices and then claims back the costs. To know more about this, please contact us at info@ProjectControlsInstitute.com

C. How does the apprenticeship levy/funding works?

Please refer to page 5 (How the funding system works) for more details

D. I am not a levy paying employer. Can I be a part of Trailblazer scheme and hire apprentice?

You can be a part of Trailblazer scheme by employing apprentice and committing to training. To know more about this, please contact us at info@ProjectControlsInstitute.com

E. What are the locations where apprenticeships can be delivered e.g. London; Manchester?

The apprentice levy is in England only and therefore companies registered with offices in England can benefit from this standard.

F. What are other apprenticeships under development?

The following apprenticeships are under development:

- o Project Manager Integrated Degree Apprenticeship (Level 6)
- o Project Controls Professional Apprenticeship (Level 6)

› Project Controls Technician Apprenticeship

A. What is the status of Project Controls Technician standard? When will it be launched?

The standard is approved and ready for delivery.

B. What is the level and duration of Project Controls Technician apprenticeship?

This apprenticeship is at level 3. The duration of this apprenticeship is typically 36 to 42 months.

D. What is funding cap for Project Controls Technician Apprenticeship?

Funding cap for Project Controls Technician Apprenticeships is at band 13. This means that the total government investment for each standard will be up to £23,000, which comprises the maximum £21,000 for this band from digital funds or co-investment and where eligible, the maximum £2,000 available through the additional payments for employers and providers for younger or disadvantaged apprentices.

E. What is career progression for Project Controls Technician?

On completion, the apprentice will be eligible to apply for membership of the Association of Cost Engineers (ACostE) as a Graduate Member, and will also be eligible to apply for registration as an Engineering Technician (EngTech), subject to having suitable engineering experience and undergoing a professional review process.

› Associate Project Manager

A. What is the status of Associate Project Manager standard? When will it be launched?

The standard is already approved and ready for delivery.

B. What is the level and duration of Associate Project Manager apprenticeship?

This apprenticeship is at level 4. The typical duration of this apprenticeship will be 24 months.

C. What are the academic requirements for an apprentice?

Individual employers will set their own entry requirements for their apprentices. Typically, candidates will have achieved a grade C or above in at least 5 GCSEs including English and Mathematics, and hold a minimum of 120 UCAS points, or equivalent.

D. What qualifications/ Progression is there after completion of apprenticeship?

Upon commencement, apprentices may become student members of the Association for Project Management (APM) as the first step of professional membership. Apprentices will be eligible for progression to associate membership upon successful completion of the apprenticeship. Full membership can be attained through further experience and professional development.



Project Controls Institute®

 **Project Controls Institute
Regus Business Centre
Hillwood Business Park,
3000 Hillwood Dr, Chertsey KT16 0RS**

 **+44 (0) 208 0900 350**

 **info@ProjectControlsInstitute.com**

 **<https://projectcontrolsinstitute.com/apprenticeships>**