



Project Manager Degree Apprenticeship (Level 6)

Course Brochure



1. Introduction

The London Metropolitan College offers a 4-year Project Manager Degree Apprenticeship. The apprenticeship programme develops essential skills, knowledge and understanding within the individual, emphasizing the integrated nature of highly successful Project Teams (people, behaviours, knowledge, skills and tools) with principles that are understood within a “business context”. The programme can be customised to meet individual organisation requirements based on candidate experience, qualifications, background, and business needs. During the apprenticeship, the apprentice will gain the Association of Project Managers (APM) Project Management Qualification (PMQ) (Professional qualification in Project Management at IPMA Level D) and undergo an End-Point Assessment (EPA) which provides the final test of the apprentice’s ability to demonstrate the knowledge, skills and behaviors needed to manage and successfully deliver required outcomes.

The programme is designed so that the apprentices learning and development adds value to the client’s business; as the apprentice grows in understanding so does their ability to work and perform within a Project context. Year 1 of the Programme provides an enhanced foundation level understanding of projects and project management, the apprentice would be able to contribute within a project team. Year 2 builds on this foundation by growing knowledge and allowing the apprentice to be a fully functional member of a project team. Year 3 continues to build understanding and knowledge to the point where the apprentice can be considered for specific roles within a project team and should be capable of managing responsibility. Year 4 apprentices are competent Project Managers able to take on responsibility and to grow in confidence and ability as their experience grows. The Apprenticeship programme summary is below:

Apprenticeship: Project Manager Degree (Level 6)

Standard duration: 48 months

Total credits: 360 (320 on-Programme credits + 40 End-point Assessment credits)

Degree: BSc(Hons) Degree in Project Management

► Suggested Entry Requirements and Qualification

Individual employers will set their own entry requirements for their apprentices. Typically, an apprentice might be expected to have achieved appropriate level 3 qualifications on entry, e.g. 3 GCE “A” Levels at Grades A to C, or a vocational equivalent. Apprentices are also expected to have typically achieved Maths and English at Level 2 prior to starting the apprenticeship.

► Successful Apprentices Gain:

- BSc(Hons) Degree in Project Management
- An industry designed apprenticeship
- APM Project Management Qualification
- Eligibility to become full members of the Association for Project Management (APM), the Chartered Body for the Project Profession, once they are able to demonstrate the experiences required by the Association of Project Management.
- Support in Chartered Project Professional (ChPP) application



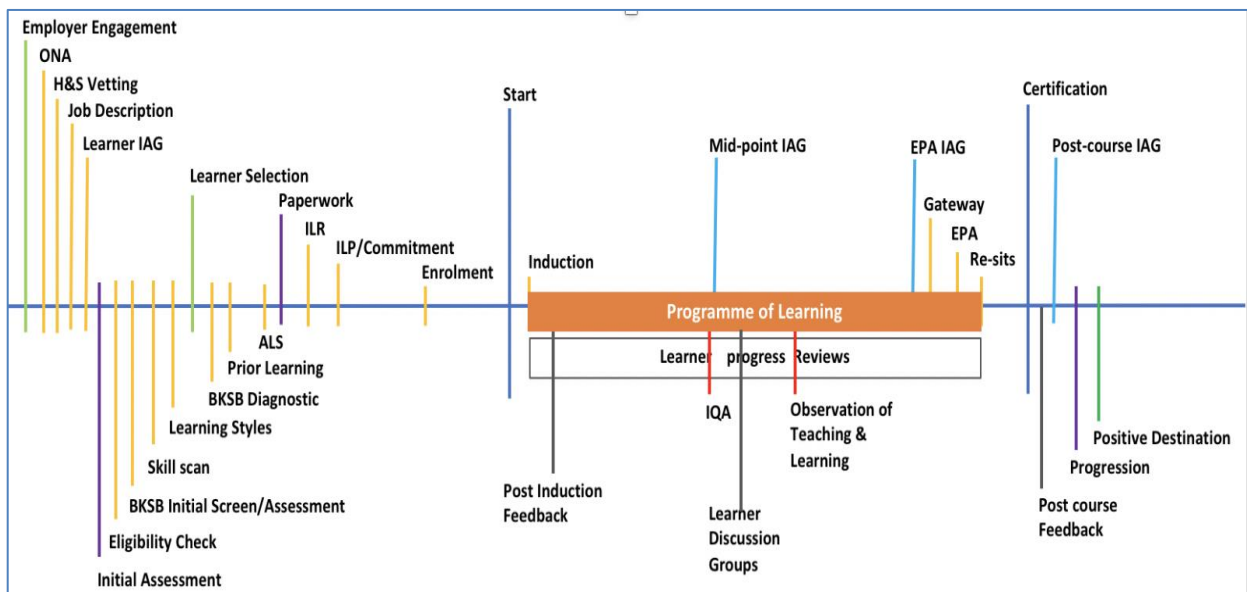
2. Learning Journey

► Overall Process

The LMC's programme is designed as a journey to be made together; this results from an initial review with the candidate apprentice, a review with the client to understand nature of their business, specific development requirements, benchmark the candidate's subject understanding, learning preferences and to develop an Individual Learning Plan (ILP). The overall learning journey will include: initial assessments, apprentice induction, creating an ILP, finalising the learning journey, training delivery (Technical, Occupational and Software), internal assessments, mentoring, APM PMQ qualification, credit award, gateway review, EPA and awarding BSc(Hons) Degree in Project Management. Our unique approach includes delivering a Project Manager apprenticeship based on simulated classroom experiences and taught by senior industry experts with academic rigour to prepare candidates for real world challenges. Our course is developed in line with the approved standard, APM Body of Knowledge (6th Edition), APM Competency Framework and best industry practices. Additionally, we offer holistic learning experiences by including teaching by industry experts, visits to professional bodies, visits to PM events, simulated exercises, case studies, mock exams, assessments, workshops, mentoring, and a series of webinars, etc. This approach offers an enhanced learning experience that develops competency and enable apprentices to contribute towards business objectives.

► Onboarding:

On award of contract, we will work in collaboration with the client to conduct an Organisational Needs Analysis (ONA) to establish the employer's requirements and map these against the apprenticeship standard to ensure that all academic requirements of the course are met, any additional client requirements will then be customised within the basic programme syllabus structure. The learning journey below shows the processes involved from employer engagement to graduation and beyond:





► Training Delivery Methods

Along the journey the programme will be delivered using the following approaches and methods.

Training Delivery: Blended (Classroom and Online)

Delivery Options:

- Day release
(Typical Monthly Activity: 2 x 1-day release (16 hours), 1-hour mentoring, 1-hour shadowing, 17 hours independent study including online learning, reading, assignments and evidence gathering).
- Block release

Delivery options are planned in compliance with SFA guidelines to fulfill 20% off the job learning criteria.

Delivery Locations:

- The Client offices
- LMC training facilities across the UK.

3. Course Structure and Syllabus

The course is delivered through modules that score credits that contribute to the final award of a BSc(Hons) degree in Project Management. Credits can be allocated against existing qualifications (APM, IPMA, PMI and/or prior apprenticeships) and experience. The course modules can be seen in Annex 01. The typical course structure is as follows:

Year 1	Year 2	Year 3	Year 4	
			Month 37 to 40	Month 41 to 48
The Foundation Year	Consolidating Basic Knowledge	Integrating Subject Matter	Developing Competent Project Manager	
APM PFQ Exam (If needed)	APM PMQ Exam		Dissertation EPA Mock-up	EPA
Award 80 Credits	Award 80 Credits	Award 80 Credits	Award 80 Credits	Award 40 Credits
Level 4	Level 4-5	Level 5-6	Level 5/6	Level 6 BSc(Hons) in Project Management

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► Year 1 - The Foundation Year:

The first year establishes a foundation for future learning and skill development. It creates a common understanding and introduces the concept of Project Management, Project Context, The Business Environment, Project Team Structures, Project Management Models, Tools, Project Controls, Governance and Control Frameworks. The apprentice, at the end of the year, would have skills and understanding at Level 4 maturity and would demonstrate sufficient knowledge to pass the APM Foundation Examination if required. The apprentice would be capable of functioning within a project team, understand the language, business context, culture and environment, and assist with Project Management and Project Control tasks.



► **Year 2 - Consolidating basic knowledge:**

This year consolidates the candidates learning from the Foundation Year; the year builds on from the principles learned in Year 1 and will introduce the apprentice to all the knowledge, skill and behaviour requirements for a Project Manager Degree Apprenticeship ('the standard'). At the end of Year 2, candidates should be able to describe Project Life Cycles, the purpose of a phased approach, the key deliverable items, and the main sources of exercising and maintaining Project Control. Candidates should be able to describe key Project Management artefacts their content, purpose, how they are developed and when they are developed. Year 2 candidates should be able to pass the APM qualification (PMQ) as their understanding is developed to Level 4/5 maturity.

► **Year 3 - Integrated Learning and demonstrable understanding of Project Management Principles:**

This year explores the principles of Project Management further and to greater depth: it develops understanding of an integrated system of controls and decision making that operates within a business framework, assurance and governance. Candidates make the link between Project objectives and Strategic objectives, importance of project reporting and dashboards, managing budgets and benefits, and the importance of communications and relationship building. At the end of the year, candidates are in a position to act as competent project staff, capable of taking on responsibility for specific areas of project management and project control activity. Additionally, candidates are able to contribute to principle project artefacts such as developing the Project management Plan, contributing towards developing the Performance Measurement Baseline, generating and maintaining project risk registers etc. Year 3 further develops the candidates understanding to Level 5/6 maturity.

► **Year 4 - Competent Project Manager:**

This year brings it all together as an integrated approach across the project team that enables effective project management decision making through the provision of reliable information. The final year focuses on the role and activity of a Project Manager with four months of targeted development that leads to the end-point assessment (EPA) period of 6 months activity where they are assessed by an independent end-point assessment organisation. At the end of the year, successful candidates with sufficient credits and who have passed the EPA will have passed their degree course. Candidates will have satisfied the conditions for the full Membership of the APM once they have demonstrable experience against the APM competence set.

4. Progression

On successful completion of Year 1, apprentices can apply to take the APM PFQ to demonstrate fundamental awareness of project management, if they and the client wish. At the end of Year 2, apprentices can take the APM PMQ enabling the apprentices to demonstrate the growth in their knowledge of all elements of project management and to advance towards MAPM. In Year 3, apprentices have adequate knowledge to take on greater project responsibility, and after Year 4 they are competent Project Managers. Upon successfully passing the EPA, apprentices gain their BSc(Hons) Degree in Project Management. On successful completion, apprentices are eligible to become full members of the Association for Project Management (APM), the Chartered Body for the Project Profession, once they are able to demonstrate the experiences required by the Association of Project Management.



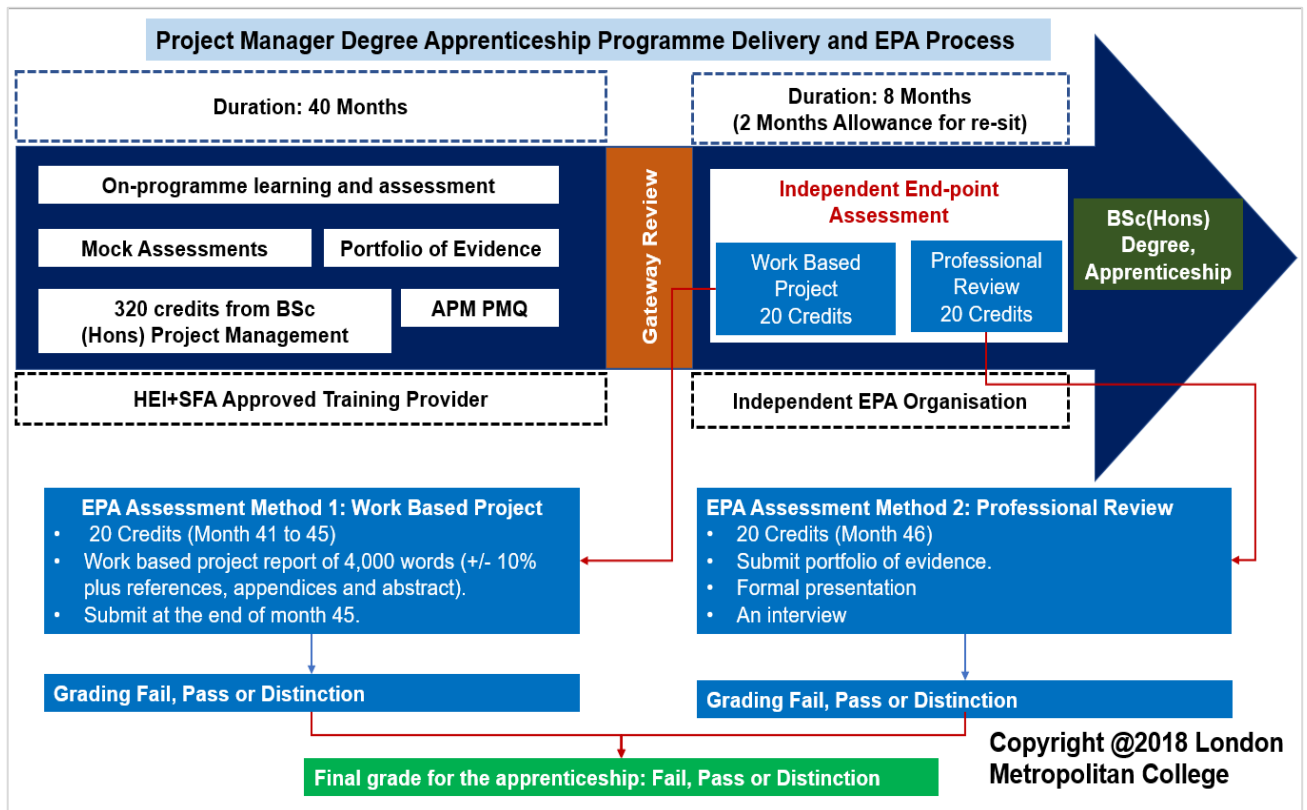
With further training, following on from the apprenticeship, individuals may choose to specialise in specific sectors or related roles, which could lead to membership of other related professional bodies.

5. End-point Assessment

A registered EPA provider will conduct a Project Manager (Level 6) Apprenticeship End-point Assessment on each apprentice for this programme. The EPA assessment is a significant examination of the apprentice and will thoroughly test the apprentice’s knowledge, skills and behaviors required by the degree level apprenticeship standard. The programme has an allowance in time and teaching resource to accommodate those apprentices who need to re-sit the EPA. The programme will provide the apprentice with additional learning hours to refresh identified development areas from their EPA assessment ready for a retake if required. Performance in the EPA will count towards the overall degree classification. Programme delivery and EPA are connected as illustrated below.

► EPA Process:

The flow chart below demonstrates each step in the EPA process through to the achievement of the award.





6. Annex 01: Course Modules

Module#	Module Description
1	Projects in a Business Context
2	Fundamentals of Project Management
3	Fundamentals of Project Controls
4	Fundamentals of Project Governance and Controls
5	Behaviours and Ethics
6	Project Management
7	Project Controls
8	Project Governance and Reporting
9	Further behaviours and ethics
10	Applied Project Management
11	Applied Project Controls
12	An Integrated Approach
13	Project Maturity
14	Leadership and Project Management
15	Bringing it Together
16	Targetted Development

*Modules given above are indicative and will be agreed in ILP based on prior learning and/or qualifications. Yearly break-up of these modules can be provided upon request.